

THE TOWN OF FOREST HEIGHTS

RESOLUTION 03-20

A RESOLUTION TO APPROVE A CONTRACT FOR THE PURCHASE AND INSTALLATION OF REPLACEMENT FLOORING FOR TOWN HALL BUILDING LOBBY

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, the Town Council has the authority to approve the procurement of goods and services pursuant to Code Section 20.4 and Charter, Section 33-63(a) requires that all purchases and contracts for the Town government shall be made by the Mayor and Council and;

WHEREAS, specifically Town Code Section 20.4 sets forth the procedure for the procurement of services and goods and the disposal of surplus property and;

WHEREAS, this same section of the Town Code requires the procurement of goods in excess of \$1,000 but, less than \$10,000 be sought by way of quotes, bids or proposals from 3 different vendors and;

WHEREAS, while recently preparing to install new security and controlled entry measures for the Town Hall building, the presence of low- level amounts of asbestos was discovered in some of the floor tile in the lobby and other areas of the building and;

WHEREAS, the Department of Public Works recommended, and the Town Council approved action to abate said asbestos floor tile by hiring a licensed and certified asbestos removal company by way of Resolution 66-19 and;

WHEREAS, the abovementioned abatement took place on December 16, 2019 and included the removal of floor tile in the Town Hall building lobby area and hallway and;

WHEREAS, as a result of this abatement, the floor tile in the lobby area and hallway will need to be replaced now that the abatement work is concluded and;

WHEREAS, per the requirement of the aforementioned section of the Town Code, the Town has solicited three quotes from floorcovering and carpet companies to replace the lobby floor and hallway and has found the quote that best fits our needs was received by Perge Carpet & Floors of Forestville, Maryland for a total cost of \$2,300.00 which (along with the contract) is attached with the two other proposals and referred to as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, that the Town Council hereby approves and authorizes the Mayor to purchase and install replacement flooring for the Town Hall Lobby area for a total cost of \$2,200 to be paid from Budget line item 7223.

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AND, BE IT FURTHER RESOLVED, that the Mayor and Town Council of Forest Heights, Maryland hereby authorizes and approves the Mayor on behalf of the Town to execute any other related instrument or document necessary to carry out the intent of this Resolution.

AND, BE IT FURTHER RESOLVED, that this Resolution shall take effect upon its passage.

PASSED this 6 day of January 2020.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
MUHAMMAD	<u>Yea</u>
KENNEDY II	<u>Yea</u>
MANN	<u>Yea</u>
BARNES	<u>Yea</u>
HINES	<u>Yea</u>
WASHINGTON	<u>Yea</u>
NOBLE	<u>Yea</u>
HAWKINS WARD II	<u>Yea</u>

I HEREBY CERTIFY that the above Resolution No. 3-20 was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 6 day of January 2020.

ATTEST:

THE MAYOR AND COUNCIL OF THE TOWN
OF FOREST HEIGHTS

SIGNATURE ON FILE

Sherletta B. Hawkins, Town Clerk

SIGNATURE ON FILE

By: Habeeb-Ullah Muhammad, Mayor

SIGNATURE ON FILE

By: Calvin Washington, Council President